



# application for employment

please print

Position desired

Date

Name (*last, first middle*)

Social security number

Address

City

State

Zip

Home phone

Business phone

Cell phone

E-mail

Referral source:  Church  School  Advertisement  Friend or relative  Other

Please give specific name(s) of reference(s)

Desired salary

Have you ever applied for employment with Stonebriar?

Yes  No

If yes, please indicate date.

Can you provide proof of eligibility to work in the United States?

Yes  No

Have you ever been convicted of a felony?

Yes  No

*Conviction will not necessarily disqualify you from employment.*

If yes, please explain:

Why do you desire to work for Stonebriar?

What type(s) of work are you interested in performing?

What work status do you prefer?

Full-time  Part-time  Temporary  Other

What length of employment commitment can you make to Stonebriar?

What are your long-term career goals?

# employment history

List your last four employers, beginning with the most recent. Please provide as much detail as possible.

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Employer \_\_\_\_\_ Date employed: From \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ To \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work phone \_\_\_\_\_ Hours worked per week \_\_\_\_\_ Starting salary \_\_\_\_\_ Ending salary \_\_\_\_\_

Position title \_\_\_\_\_ Primary responsibilities \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Supervisor's title \_\_\_\_\_ Reason for leaving \_\_\_\_\_

May we contact this employer for a reference?  Yes  No If no, please explain \_\_\_\_\_

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Employer \_\_\_\_\_ Date employed: From \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ To \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work phone \_\_\_\_\_ Hours worked per week \_\_\_\_\_ Starting salary \_\_\_\_\_ Ending salary \_\_\_\_\_

Position title \_\_\_\_\_ Primary responsibilities \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Supervisor's title \_\_\_\_\_ Reason for leaving \_\_\_\_\_

May we contact this employer for a reference?  Yes  No If no, please explain \_\_\_\_\_

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Employer \_\_\_\_\_ Date employed: From \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ To \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work phone \_\_\_\_\_ Hours worked per week \_\_\_\_\_ Starting salary \_\_\_\_\_ Ending salary \_\_\_\_\_

Position title \_\_\_\_\_ Primary responsibilities \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Supervisor's title \_\_\_\_\_ Reason for leaving \_\_\_\_\_

May we contact this employer for a reference?  Yes  No If no, please explain \_\_\_\_\_

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Employer \_\_\_\_\_ Date employed: From \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ To \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work phone \_\_\_\_\_ Hours worked per week \_\_\_\_\_ Starting salary \_\_\_\_\_ Ending salary \_\_\_\_\_

Position title \_\_\_\_\_ Primary responsibilities \_\_\_\_\_

Supervisor's name \_\_\_\_\_ Supervisor's title \_\_\_\_\_ Reason for leaving \_\_\_\_\_

May we contact this employer for a reference?  Yes  No If no, please explain \_\_\_\_\_

## education

High school	City	State	Years completed	Degree	Major/Minor
College, university, or tech school	City	State	Years completed	Degree	Major/Minor
Graduate school	City	State	Years completed	Degree	Major/Minor

Additional training (*seminars, business courses, correspondence courses*)

Professional associations or memberships

Foreign languages (*proficiency to speak, read, or write*)

## professional skills

In which software applications are you proficient?

Other skills which could be useful

# Christian commitment

Stonebriar Community Church believes that how our mission is accomplished is as important as the mission itself. Every employee on our pastoral and/or church staff carries a desire to employ our mission through core values that honor people and bring glory to God.

Because of the nature of our ministry, we are concerned that our employees are committed representatives of this Christian perspective. All of our employees are involved in regular times of prayer for the specific needs of our church. In order to effectively fulfill this meaningful part of their job descriptions, our employees must have a personal relationship with Jesus Christ.

Please take a moment to describe your current relationship with God, the history of your Christian commitment, and your present church involvement. Thank you for sharing your thoughts with us. (If you need extra space, please use additional paper.)

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## references

Business reference	Personal reference	Christian reference
Name	Name	Name
Years known	Years known	Years known
Organization	Organization	Organization
Position	Position	Position
Address	Address	Address
Phone	Phone	Phone

I understand and agree that any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of or termination from employment. I authorize Stonebriar to investigate my entire work history and verify all data given in my application, related papers, or oral interviews. I authorize any of the persons or organizations referenced in the application to give Stonebriar Community Church any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects in this application, and I release all such parties from all liability from any damages which may result for furnishing such information to Stonebriar Community Church. I understand and agree that if I am employed, such employment is for no definite period of time and that Stonebriar can change wages, benefits, and conditions at any time. I understand that Texas is an "at-will" state and although Stonebriar Community Church may choose to terminate employment for cause, cause is not required. I understand that this application does not represent an employment contract or agreement.

Signature

Date